



BRENTFORD SCHOOL FOR GIRLS

BRENTFORD 6th FORM

VISION | CREATIVITY | EXCELLENCE

HEAD TEACHER: MARAIS LINDERS | 5 BOSTON MANOR ROAD, BRENTFORD, TW8 0PG | TEL: 020 8847 4281 | EMAIL: GENERAL@BRENTFORDHOUSLOW.SCH.UK | WEB: WWW.BRENTFORDHOUSLOW.SCH.UK

23rd September 2026

SGO/mm

Dear Parent/Carer,

RE: Pupil Participation Scheme

As part of our Careers provision at Brentford School for Girls, we have in place a **Pupil Participation Scheme for Year 8 students**. This involves each Year 8 student spending two periods on one day as the Duty Pupil, assisting senior staff and the administrative team with a range of tasks. Students will take part approximately once a term, with the first duty commencing on **Monday 28th September**.

The scheme forms part of our commitment to providing students with meaningful **careers education and workplace experiences from an early age**. It contributes to our statutory careers provision at Key Stage 3, in line with the Department for Education's expectations around careers education and experiences of the workplace.

We have successfully run this scheme every year and hope to do so again this year; we expect all students to participate.

Students find the experience both fulfilling and rewarding. It provides an opportunity to experience a real workplace environment and develop valuable confidence and employability skills, including **communication, initiative, organisation and problem-solving**. Students are encouraged to support staff across different departments and will be situated outside the Finance Office, where they will have access to a laptop and a school radio to support them in carrying out their duties. During any quiet periods, they should bring a reading book or may complete schoolwork.

We hope that your daughter will enjoy this opportunity and benefit from the experience.

Should you have any concerns about your daughter participating in this scheme please do not hesitate to contact me via email sgooding@brentford.houslow.sch.uk

Yours faithfully,

S Gooding

Ms S Gooding
Head of Year 8

"TOP 100 NON-SELECTIVE STATE-FUNDED SCHOOLS IN THE COUNTRY" NICK GIBB, MINISTER OF STATE FOR SCHOOLS (FEBRUARY 2016)

